

MPZ

OFFICERS' DUTIES

VICE PRESIDENT:

- 1. RESERVE ROOMS FOR CLUB MEETINGS AT THE STUDENT UNION.
- 2. PLACE NOTICE OF ALL MEETINGS IN THE DIAMONDBACK -- WEDNESDAY AND THURSDAY EDITIONS.
- 3. KEEP RECORD OF ALL EQUIPMENT AND LOANS.

TREASURER:

- 1. PICK UP ALL CLUB MAIL AT POST OFFICE BOX BEFORE EACH MEETING.
- 2. TAKE IN ALL MEMBERSHIP DUES AND GIVE NAMES TO SECRETARY.
- 3. PREPARE ORAL REPORT FOR EACH MEETING.

SECRETARY:

- 1. TAKE ACCURATE MINUTES OF EACH MEETING AND REPORT ON THEM AT THE FOLLOWING MEETING.
- 2. MAINTAIN AN UP-TO-DATE MEMBERSHIP LIST.

TRAIL CHAIRMAN:

- 1. BY NOVEMBER ~~KXXXXX~~ 1, PREPARE ESTIMATE OF WORK NEEDED AND COST TO COMPLETE SHELTER.
- 2. ORGANIZE WORK TRIPS AND REPORT ON PROGRESS.

SPECIAL COMMITTEES

TERRAPIN TRAILS EDITOR: PREPARE 3 ISSUES OF NEWSLETTER -- OCT. 12, NOV. 30, AND JAN. 18.

CAVING CHAIRMAN: ORGANIZE NOVICE CAVE TRIP OCT. 28 AND PREPARE A 5 MINUTE TALK ON CAVING IN GENERAL.

CLIMBING CHAIRMAN: ORGANIZE NOVICE CLIMBING TRIP AND PREPARE A 5 MINUTE TALK ON CLIMBING.

HIKING CHAIRMAN: ORGANIZE HIKE AND PREPARE 5 MINUTE TALK ON HIKING AND CAMPING.

MEETINGS ARE AT 7:30 P. M. HOWEVER, ALL SHOULD ATTEND THE EXECUTIVE MEETING AT 7:00 P. M. BEFORE EACH REGULAR MEETING.

FALL 1967

CLUB MEETINGS:

<u>DATE</u>	<u>PROGRAM</u>
SEPT. 28	INFORMATION ON CLUB IN GENERAL; SLIDES ON OLD RAG; REPORT ON SHELTER.
OCT. 12	MOVIE, TALK ON HIKING & CAMPING (HANDOUT)
OCT. 26	CAVING SLIDES (NSS MOVIE) & TALK ON CAVING Bill T.
NOV. 9	TALK ON CLIMBING (SLIDES, MOVIE)
NOV. 30	OPEN
DEC. 14	WINTER CAMPING, ETC.
JAN. 4	OPEN
JAN. 18	OPEN

CLUB TRIPS:

<u>DATE</u>	<u>ACTIVITY</u>
SEPT. 30	ANNUAL OLD RAG HIKE
OCT. 15	FALL HIKE, WHITEOAK CANYON
OCT. 28	NOVICE CAVING TRIP, MOLER'S CAVE Jon
NOV. 18	OPEN - NOVICE CLIMBING - Ron
DEC. 9	OPEN